



University of the Philippines  
**OPEN UNIVERSITY**

**BIDS AND AWARDS COMMITTEE**

22 November 2023

**SUPPLEMENTAL BID BULLETIN NO. 23-009**

This Supplemental Bid Bulletin No. 23-009 is to amend or modify items in the Bid Documents and in response to the queries raised during the pre-bid conference conducted on 17 November 2023 for the “Catering Services for UPOU 27th Commencement Exercises 2023” to wit:

1. Updated Section VII. Technical Specifications including *Menu* is attached.
2. Updated Net Financial Contracting Capacity (NFCC) Form is attached.

**Note:** Please use the updated Section VII. Technical Specifications and NFCC Form in your bid submission.

For the guidance and information of all concerned bidders.

**Dr. PRIMO G. GARCIA**

Chair, BAC 

Received by the Bidder:

\_\_\_\_\_ Date: \_\_\_\_\_

Signature over printed name

## *Section VII. Technical Specifications*

Item	Specification				Statement of Compliance
1	Catering Services for UPOU 27th Commencement Exercises				
	QTY	UOM	GENERAL DESCRIPTION	UNIT PRICE	TOTAL PRICE
			<b>15 December 2023</b>		
	201	pax	Breakfast (packed)	220.00	44,220.00
	215	pax	AM Snacks (packed)	110.00	23,650.00
	265	pax	Lunch (packed)	220.00	58,300.00
	297	pax	PM Snacks (packed)	110.00	32,670.00
	610	pax	Grab and Go-student (packed)	110.00	67,100.00
	94	pax	Dinner (packed)	220.00	20,680.00
			<b>16 December 2023</b>		
	182	pax	Breakfast (packed)	220.00	40,040.00
	198	pax	AM Snacks (packed)	110.00	21,780.00
	210	pax	Lunch (packed)	220.00	46,200.00
	236	pax	PM snacks (packed)	110.00	25,960.00
	610	pax	Welcome Drinks Students (Buffet)	200.00	122,000.00
	150	pax	Welcome Drinks -VIP's, guest, Faculty, affiliate (Buffet)	200.00	30,000.00
	18	pax	Dinner (guard) packed	500.00	9,000.00
	400	pax	Dinner (Buffet)	500.00	200,000.00

**MENU**

Details	Day 1 - 15 December 2023			Day 2 - 16 December 2023			Remarks
	Type	Recipient	Menu	Type	Recipient	Menu	
Breakfast - P220.00	Packed	WC	Rice, Porkloin steak, tortang talong, banana, coffee	Packed	WC	Rice, chicken longganisa, salted egg with tomatoes and cucumber, kiat-kiat, coffee	Flowing coffee and tea on day 1 and day 2 for packed breakfast and for welcome drinks
AM Snacks - P110.00	Packed	WC	Japchae, Mini clubhouse sandwich, C2 solo	Packed	WC	Penne pasta Italian style, turonitos, C2 solo	
Lunch - P220.00	Packed	WC	Rice, chicken bbq , lumpia with egg wrapper, brownies, soda	Packed	WC	Rice, pork with broccoli, grilled chicken salad, banana, soda	

PM Snacks @ P110; Grab & Go @ P110; Welcome Drinks, Students @ P200.00; Welcome Drinks, VIPs, officials, faculty @ P200.00	Packed	WC	Spaghetti, garlic bread, fit n' right	Packed	WC	Pansit Malabon, pichi-pichi, fit n' right	
	Packed (Grab & Go)	Students	assorted mamon/ensaymada, bottled water	Buffet (Welcome Drinks)	Students	chicken lollipop, turon halo-halo, devilish egg, cream puff, fresh fruits, pineapple juice, coffee	
				Buffet (Welcome Drinks)	University officials, VIPs, guests, faculty members	chicken lollipop, turon halo-halo, devilish egg, cream puff, fresh fruits, pineapple juice, coffee	

Dinner - Packed @ P220; Buffet @ P500.00	Packed	WC	Rice, Chicken teriyaki, Chopsuey, mango tapioca, soda	Buffet	University officials, VIPs, guests, faculty members and staff	Steamed Rice, Slow-cooked beef brisket with BBQ sauce, roasted chicken with gravy sauce, fish fillet, Molo soup, Tossed green salad (Vinaigrette and Asian Dressing), Fresh fruits, Pineapple Basil juice	
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**Notes:**

1. Coffee station for day 1 and 2 breakfast
2. Diet/Coke zero should be readily available for officials, in can and on the buffet table

**Inclusion:**

1. Fully vaccinated waiters in complete uniform
2. Buffet tables
3. Tables and chairs with linen and centerpiece flowers
4. Cocktail tables
5. Cater wares

**Notes:** *[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution.]*

I hereby verify to comply with all the above requirements.

\_\_\_\_\_  
Signature over printed name of the authorized representative

\_\_\_\_\_  
Company name

\_\_\_\_\_  
Date

**NET FINANCIAL CONTRACTING CAPACITY**

The computation of a prospective bidder’s Net Financial Contracting Capacity (NFCC) must be at least equal to the ABC to be bid (PhP741,600.00), calculated as follows:

ABC: PhP741,600.00	Year 20
Current Assets	
Minus: Current Liabilities	
Sub Total	
Multiplied by value of K	
Sub Total	
Minus: Value of outstanding services under ongoing contracts including awarded contracts yet to be started coinciding with the contract to be bid	
NFCC	

NFCC = [(current asset minus current liabilities) (15)] minus value of all outstanding or uncompleted portions of the projects under ongoing contracts including awarded contracts yet to be started coinciding with the contract to be bid.

NFCC = PhP \_\_\_\_\_

The values of the domestic bidder’s current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR.

Submitted by:

\_\_\_\_\_  
Name of Supplier / Distributor / Manufacturer

\_\_\_\_\_  
Signature of Authorized Representative  
Date : \_\_\_\_\_

*NOTE:*

1. If Partnership or Joint Venture, each Partner or Member Firm of Joint Venture shall submit the above requirements.