ANNEX 4 Criteria for Shortlisting

Consulting Services for the Preparation of Detailed Architectural and Engineering Designs for Site Development in Four Buildings of the UP Open University

ANNEX 4 – CRITERIA FOR SHORTLISTING

| CRI | FER | Ά | SCORE | % | % | PTS |
|------|------------------------------------|---|--|----------------------------|--|---------------------|
| | | criteria shall have a minimum score of 50%. Non-compliance shall | be grounds. | for | | |
| | 1 | ation. | | | | |
| [. | Ap | olicable experience of the consultant | | | | 30 |
| | Α. | Firm's Qualifications | | | 70 | |
| | | 1 Must be continuously operational for at least 5 years | | 30 | | |
| | | 5 years and above | 100 | | | |
| | | Below 5 years | 0 | | | |
| | | 2 Must have at least 5 years of similar and/or relevant | | 30 | | |
| | | experience related to the TOR | | 50 | | |
| | | 5 years and above | 100 | | | |
| | | Below 5 years | 0 | | | |
| | | 3 Must have previously handled/managed at least 1 project | | 40 | | |
| | | involving Detailed Architectural and Engineering Design | | 40 | | |
| | | Above 3 projects | 100 | | | |
| | | 1 to 3 projects | 85 | | | |
| | | No project | 0 | | | |
| | B. | Work Experience | | | 30 | |
| | | 1 Total value of projects from 2017 to 2022 (completed) | | 100 | | |
| | | More than or equal to 100% of the Approved Budget of | 100 | | | |
| | | Contract | 100 | | | |
| | | 75% to 99% of the Approved Budget of Contract | 75 | | | |
| | | 50% to 74% of the Approved Budget of Contract | 50 | | | |
| | | Below 50% of the Approved Budget of Contract | 0 | | | |
| Π. | Рег | sonnel Complement | Ŭ | | | 50 |
| | dise atte Ass exp crit | e: Designation to all personnel complement is required. Non-compli nualification. Designation of 1 key personnel to another position is a ched valid PRC ID for each personnel as described in the II-1. Qual igned (A&E Design) is a ground for disqualification. The CV should erience as described in the III. WORK EXPERIENCE to be credited eria. | ground for lification of reflect the r | disqua Person equire | lificati nel to d spect s table | on. N be ific |
| I-1. | Qu | lification of Personnel to be Assigned (A & E Design) | | | 42 | |
| | Α. | Principal Architect/Designer | | 8 | | |
| | | 1 Education | | | | |
| | | Registered and Licensed Architect with Master's Degree in Architecture or Engineering; with valid Professional Identification Card issued by the Professional Regulation Commission as of day of procurement | 100 | | | |
| | | Registered and Licensed Architect with specialization diploma or certificate; with valid Professional Identification Card issued by the Professional Regulation Commission as of day of procurement | 90 | | | |

| | | Registered and Licensed Architect with valid Professional Identification Card issued by the Professional Regulation Commission as of day of procurement | 85 | | |
|----|----|---|-----|---|--|
| | 2 | Architect with at least 10 years experience in design, contract and project management of buildings or infrastructures | | | |
| | | 10 years and above with experience in green building design | 100 | | |
| | | 10 years and above | 90 | | |
| | | Below 10 years | 0 | | |
| В. | Pr | oject Manager | | 7 | |
| | 1 | Education | | | |
| | | Registered and Licensed Architect with Master's Degree in Architecture or Engineering; with valid Professional Identification Card issued by the Professional Regulation Commission as of day of procurement | 100 | | |
| | | Registered and Licensed Architect with specialization diploma or certificate; with valid Professional Identification Card issued by the Professional Regulation Commission as of day of procurement | 90 | | |
| | | Registered and Licensed Architect with valid Professional Identification Card issued by the Professional Regulation Commission as of day of procurement | 85 | | |
| | 2 | At least 10 years of experience in work programming of Architectural and Engineering Services | | | |
| | | 10 years and above with experience in green building design | 100 | | |
| | | 10 years and above | 90 | | |
| | | Below 10 years | 0 | | |
| C. | Ci | vil/Structural Engineer | | 7 | |
| 0. | 1 | Education | | | |
| | 1 | Registered and Licensed Civil Engineer with valid Professional Identification Card issued by the Professional Regulation Commission as of day of procurement; active member of the Association of Structural Engineers of the Philippines | 100 | | |
| | | Registered and Licensed Civil Engineer with specialization diploma or certificate; with valid Professional Identification Card issued by the Professional Regulation Commission as of day of procurement | 90 | | |
| | | Registered and Licensed Civil Engineer with valid Professional Identification Card issued by the Professional Regulation Commission as of day of procurement | 85 | | |
| | 2 | At least 10 years of experience in the design, project management, or construction of modern structures | | | |
| | | 10 years and above | 100 | | |
| | | Below 10 years | 0 | | |
| D. | Pr | ofessional Electrical Engineer | | 4 | |
| | 1 | Education | | | |
| | | Registered and Licensed Professional Electrical Engineer with valid Professional Identification Card issued by the | 100 | | |

| 2 At least 5 years of experience in design, contract and project management of buildings 5 years and above 100 E Sanitary Engineer or Master Plumber 4 1 Education 4 Registered and Licensed Sanitary Engineer or Master Plumber with valid Professional Identification Card issued by the Professional Regulation Commission as of day of procurement 100 2 water supply and distribution and preferably knowledgeable in waste water 100 5 years and above 100 F Professional Electronics Engineer 4 1 Education 4 2 water supply and distribution and preferably knowledgeable in waste water 100 Below 5 years 0 4 1 Education 4 2 At least 5 years relevant experience in design and project or construction management of building 100 5 years and above 100 4 1 Education 4 4 1 Education 4 6 Landscape Architect 4 1 Education 4 100 2 At least 5 years r | | | Professional Regulation Commission as of day of procurement | | | | |
|---|-------|--------------|---|-----|---|---|--|
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| E. Sanitary Engineer or Master Plumber 4 1 Education | | | | 0 | | | |
| 1 Education 1 Registered and Licensed Sanitary Engineer or Master Plumber with valid Professional Identification Card issued by the Professional Regulation Commission as of day of procurement 100 A tleast Syears relevant experience in the design of plumbing, 2 water supply and distribution and preferably knowledgeable in waste water 100 5 years and above 100 Below 5 years 0 F. Professional Electronics Engineer 4 1 Education 100 2 water complex and babove 100 100 3 Professional Regulation Commission as of day of procurement 4 4 10 100 100 4 100 100 100 5 years and above 100 100 2 At least 5 years relevant experience in design and project or construction management of building 100 5 years and above 100 4 1 Education 4 100 6 Last 5 years relevant experience in landscape Architect with valid Professional Identification Card issued by the Professional Regulation Commission as of day of procurement 2 2 At least 5 years relevant experience in landscape a | | E. \$ | | | 4 | | |
| Registered and Licensed Sanitary Engineer or Master Plumber 100 with valid Professional Identification Card issued by the 100 Professional Regulation Commission as of day of 100 group of the state of the | | | | | | | |
| 2 water supply and distribution and preferably knowledgeable in waste water 5 years and above 8 100 9 Below 5 years 0 0 F. Professional Electronics Engineer with valid Professional Identification Card issued by the Professional Regulation Commission as of day of procurement 100 2 At least 5 years relevant experience in design and project or construction management of building 100 5 Syears and above 0 6 Landscape Architect 4 1 Education 100 Below 5 years 0 0 6 Landscape Architect 4 1 Education 100 8 Registered and Licensed Landscape Architect with valid Professional Identification Card issued by the Professional Regulation Commission as of day of procurement 100 2 At least 5 years relevant experience in landscape architecture 100 2 At least 5 years relevant experience in landscape architecture 100 8 100 100 9 Syears and above 100 10 Heat 5 years relevant experience in landscape architecture 100 </td <td></td> <td></td> <td>with valid Professional Identification Card issued by the Professional Regulation Commission as of day of procurement</td> <td>100</td> <td></td> <td></td> <td></td> | | | with valid Professional Identification Card issued by the Professional Regulation Commission as of day of procurement | 100 | | | |
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| Below 5 years 0 F. Professional Electronics Engineer 4 I Education | | | 5 years and above | 100 | | | |
| F. Professional Electronics Engineer 4 1 Education | | | | 0 | | | |
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| 2 At least 5 years relevant experience in design and project or construction management of building 100 5 years and above 100 Below 5 years 0 0 G. Landscape Architect 4 1 Education 4 Registered and Licensed Landscape Architect with valid Professional Identification Card issued by the Professional 100 100 2 At least 5 years relevant experience in landscape architecture 100 2 At least 5 years relevant experience in landscape architecture 100 5 years and above 100 8 100 100 100 4 100 100 100 5 years and above 100 100 8 1 Education 100 100 4 1 Education 100 100 4 1 Education Commission as of day of procurement 100 100 5 years and above 100 100 100 8 1 Education Commission as of day of procurement 100 100 2 At least 5 years rel | | | Registered and Licensed Professional Electronics Engineer with valid Professional Identification Card issued by the Professional Regulation Commission as of day of | 100 | | | |
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| G.Landscape Architect41Education2Registered and Licensed Landscape Architect with valid Professional Identification Card issued by the Professional Regulation Commission as of day of procurement1002At least 5 years relevant experience in landscape architecture5years and above100Below 5 years0H.Quantity Surveyor41EducationRegistered and Licensed Architect/Engineer with valid Professional Identification Card issued by the Professional Regulation Commission as of day of procurement2At least 5 years041Education2At least 5 years relevant experience in quantity surveying3S years relevant experience in quantity surveying41005years and above100100810012Qualification of Support Personnel to be Assigned13Draftsman / CAD Operator4445years1010011121314141415151617171819191910010010010010010010011121414151516< | | | | 0 | | | |
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| Image: system of the system | | | Registered and Licensed Landscape Architect with valid Professional Identification Card issued by the Professional Regulation Commission as of day of procurement | 100 | | | |
| Below 5 years0H.Quantity Surveyor41Education41Education1Registered and Licensed Architect/Engineer with valid Professional Identification Card issued by the Professional Regulation Commission as of day of procurement1002At least 5 years relevant experience in quantity surveying1005years and above100Below 5 years0II-2.Qualification of Support Personnel to be Assigned8I.Draftsman / CAD Operator4Note: Each submitted draftsman shall merit a maximum 2 points101 | | | | | | | |
| H. Quantity Surveyor 4 1 Education 4 Registered and Licensed Architect/Engineer with valid 100 Professional Identification Card issued by the Professional 100 Regulation Commission as of day of procurement 100 2 At least 5 years relevant experience in quantity surveying 5 years and above 100 Below 5 years 0 II-2. Qualification of Support Personnel to be Assigned 8 I. Draftsman / CAD Operator 4 Note: Each submitted draftsman shall merit a maximum 2 points 100 | | | • | | | | |
| 1EducationImage: Carbon of the second state of the s | | | • • | 0 | | | |
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| II-2. Below 5 years 0 8 II-2. Qualification of Support Personnel to be Assigned 8 I. Draftsman / CAD Operator 4 Note: Each submitted draftsman shall merit a maximum 2 points 1 | | | 2 At least 5 years relevant experience in quantity surveying | | | | |
| II-2. Qualification of Support Personnel to be Assigned 8 I. Draftsman / CAD Operator 4 Note: Each submitted draftsman shall merit a maximum 2 points 4 | | | 5 years and above | 100 | | | |
| II-2. Qualification of Support Personnel to be Assigned 8 I. Draftsman / CAD Operator 4 Note: Each submitted draftsman shall merit a maximum 2 points 4 | | | Below 5 years | 0 | | | |
| I. Draftsman / CAD Operator 4 Note: Each submitted draftsman shall merit a maximum 2 points 4 | II-2. | Qual | | | | 8 | |
| Note: Each submitted draftsman shall merit a maximum 2 points | | 1 | | | 4 | | |
| | | | * | | | | |
| | | | | | | | |

| | | Registered and Licensed Architect or Engineer with valid | | | |
|------|----|---|-----|-----|-----|
| | | Professional Identification Card issued by the Professional | 100 | | |
| | | Regulation Commission as of day of procurement | | | |
| | | B.S. Architecture or Engineering graduate | 85 | | |
| | | Undergraduate Architect or Engineer / Certificate in | 50 | | |
| | | Architecture Drafting or Equivalent | 50 | | |
| | | Work experience in AutoCAD and BIM Drafting and | | | |
| | | 2 managing the production of construction drawings; must be a | | | |
| | | regular staff of the A & E Design Consultant | 100 | | |
| | | 10 years and above | 100 | | |
| | | 5 years to 9 years | 85 | | |
| | | 1 year to 4 years | 50 | | |
| | - | Below 1 year | 0 | | |
| | J. | Encoder/Clerk Typist | | 2 | |
| | | 1 Education | | | |
| | | B.S. Architecture or Engineering graduate | 100 | | |
| | | Undergraduate Architect or Engineer / Certificate in | 50 | | |
| | | Architecture Drafting or Equivalent | | | |
| | | 2 3 years experience as encoder/clerk typist; must be a regular | | | |
| | | ² staff of the A & E Design Consultant | 100 | | |
| | | 3 years and above | | | |
| | K. | Below 3 years | 0 | 2 | |
| | к. | Specification Writer 1 Education | | | |
| | | Registered and Licensed Architect or Engineer with valid | | | |
| | | Professional Identification Card issued by the Professional | 100 | | |
| | | Regulation Commission as of day of procurement | 100 | | |
| | | B.S. Architecture or Engineering graduate | 85 | | |
| | | Undergraduate Architect or Engineer / Certificate in | | | |
| | | Architecture Drafting or Equivalent | 50 | | |
| | | 3 years experience in specifications writing: must be a regular | | | |
| | | ² staff of the A & E Design Consultant | | | |
| | | 3 years and above | 100 | | |
| | | Below 3 years | 0 | | |
| III. | Cu | rent Workload (2021 to 2022) | | | 20 |
| | A. | Job Capacity | | 100 | |
| | | Total amount of on-going projects is between Php 5M to Php | 100 | | |
| | | 10M | 100 | | |
| | | Total amount of on-going projects is between Php 10.1M to Php | 75 | | |
| | | 20M | | | |
| | | Total amount of on-going projects is more than Php 20M | 50 | | |
| | | Total amount of on-going projects is less than Php 5M | 0 | | |
| | | TOTAL SCORE | | | 100 |
| | | PASSING SCORE | | | 70 |