



OFFICE OF THE CHANCELLOR
UNIVERSITY OF THE PHILIPPINES
OPEN UNIVERSITY

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08 January 2024

PROF. AUGUSTUS C. RESURRECCION

Vice President for Administration
University of the Philippines
Diliman, Quezon City

Through: **MR. ISAGANI L. BAGUS**
Chief Administrative Officer, UP System SPMO

Dear **Vice President Resurreccion**:

In compliance with your memorandum (Memorandum No. ACR 23-45) dated 16 October 2023, the UP Open University (UPOU) is pleased to submit the following:

1. Early Procurement Activities (EPA) for FY 2024 Notarized Certificate of Compliance
2. Annex 6 for Justification of Non-Compliance on PhilGEPS Posting
3. Annual Procurement Plan (APP) FY 2024
4. Annual Procurement Plan (APP) Changes in 2nd Semester FY2023

Thank you.

Very truly yours,


MELINDA dP. BANDALARIA
Chancellor ✍



University of the Philippines
OPEN UNIVERSITY

POSTING CERTIFICATION

This is to certify that the University of the Philippines Open University has posted its Annual Procurement Plan (APP) FY2024 and Annual Procurement Plan (APP) Changes in 2nd Semester FY2023 on its agency website and can be accessible through this link: <https://www.upou.edu.ph/bids-and-awards-committee/> under the Report Category or a conspicuous place within the premises of the Procuring Entity, due to absence of an agency website.

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 08 January 2024.

A handwritten signature in black ink, appearing to read "E. Pamulaklakin".

ELVY A. PAMULAKLAKIN


Head, Bids and Awards Committee Secretariat

UP Open University Annual Procurement Plan FY 2023 (Changes within 2nd Semester)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (P=PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/RFI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Laptop	FED	NO	Shopping	N/A	3rd Qtr	3rd Qtr	3rd Qtr	Special Purpose Fund	150,000.00		150,000.00	for DOST-SEI project use
	Supply of labor and materials for the Repair of damaged flooring, including replacement of tiles, of various bedroom at the AR	CDMO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	3rd Qtr	3rd Qtr	Income	94,451.85		94,451.85	supply of labor and materials for repair
	Supply of labor and materials for the demolition of plant box and construction of concrete floor slab with ceramic floor tiles at the AR	CDMO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	3rd Qtr	3rd Qtr	Income	455,874.88	455,874.88		supply of labor and materials for demolition and construction
	Supply of Labor and Materials for the installation of UP OU Plaque Marker with concrete Base and Stand	CDMO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	19,661.44	19,661.44		installation of plaque marker
	Portable videoconferencing camera	FICS	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	5,000.00	5,000.00		for office use
	Coffee table set	FICS	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	20,000.00	20,000.00		for office use
	DLSR camera	FICS	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	49,900.00	49,900.00		for office use
	Portable sound system	OVCAA	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	25,000.00	25,000.00		for office use
	Airconditioning units for Sandbox and AR Canteen	CDMO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	3rd Qtr	3rd Qtr	Income	256,821.62		256,821.62	supply of labor and materials for the installation of ac units
	Parts and materials for KONE elevator service maintenance	CDMO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	57,501.74	57,501.74		parts and materials for maintenance services
	Backup UPS	ICTDO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	275,000.00		275,000.00	for office use
	Coffee maker	ICTDO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	5,000.00	5,000.00		for office use
	Executive cabinet	ICTDO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	8,000.00	8,000.00		for office use
	Executive office chair	ICTDO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	10,530.00	10,530.00		for office use
	Executive table	ICTDO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	8,100.00	8,100.00		for office use
	Extended monitor	ICTDO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	11,000.00	11,000.00		for office use
	Extension w/3 socket	ICTDO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	3,920.00	3,920.00		for office use
	Headset	ICTDO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	8,000.00	8,000.00		for office use
	Microwave oven	ICTDO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	4,500.00	4,500.00		for office use
	Office cabinet - 4 layer	ICTDO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	27,515.00	27,515.00		for office use
	office chairs	ICTDO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	28,080.00	28,080.00		for office use
	Projector	ICTDO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	30,000.00	30,000.00		for office use
	Refrigerator	ICTDO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	25,000.00	25,000.00		for office use
	Sofa	ICTDO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	25,000.00	25,000.00		for office use
	WiFi Routers	ICTDO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	35,000.00	35,000.00		for office use
	Printer	CODTL	NO	Shopping	N/A	3rd Qtr	N/A	3rd Qtr	Income	40,000.00		40,000.00	for office use
	Gimbal stabilizer	CODTL	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	90,000.00	90,000.00		for office use
	Web camera	CODTL	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	30,000.00	30,000.00		for office use
	360 degree camera	CODTL	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	70,000.00	70,000.00		for office use
	Virtual Reality Headset	CODTL	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	135,000.00	135,000.00		for office use
	Accessibility Checker Software Institutional subscription	CODTL	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (P.O.L) Products and Airline Tickets	N/A	3rd Qtr	N/A	N/A	Income	200,000.00	200,000.00		for office use
	Edifyplus subscription	CODTL	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (P.O.L) Products and Airline Tickets	N/A	3rd Qtr	N/A	N/A	Income	10,000.00	10,000.00		for office use
	Unity Pro license	CODTL	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (P.O.L) Products and Airline Tickets	N/A	3rd Qtr	N/A	N/A	Income	120,000.00	120,000.00		for office use

Near life creator VR subscription	CODTL	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	3rd Qtr	N/A	N/A	Income	150,000.00	150,000.00		for office use
Training/workshop	CODTL	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	100,000.00	100,000.00		for office use
Network attached storage	FMDS	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	49,900.00		49,900.00	for office use
Memory card reader for MAC	FMDS	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	15,100.00	15,100.00		for office use
Keyboard	FMDS	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	5,000.00	5,000.00		for office use
Camera	FMDS	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	99,800.00		99,800.00	for office use
Ipad with pencil	FMDS	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	49,900.00	49,900.00		for office use
Tripods	FMDS	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	16,000.00	16,000.00		for office use
Speakers	FMDS	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	49,900.00	49,900.00		for office use
Wireless microphones	FMDS	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	30,000.00	30,000.00		for office use
Lapel microphones	FMDS	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	10,000.00	10,000.00		for office use
Megaphone	FMDS	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	16,400.00	16,400.00		for office use
Table and chairs	FMDS	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	49,900.00	49,900.00		for office use
Fabrication of pantry cabinet	FMDS	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	49,900.00	49,900.00		for office use
Printer	CODTL	NO	Shopping	N/A	3rd Qtr	N/A	3rd Qtr	Income	20,000.00		20,000.00	for office use
Laptop	CODTL	NO	Shopping	N/A	3rd Qtr	N/A	3rd Qtr	Income	85,000.00		85,000.00	for office use
Wireless video transmitter/receiver set and Wireless communication	CODTL	NO	Competitive Bidding	3rd Qtr	3rd Qtr	3rd Qtr	3rd Qtr	Income	675,000.00		675,000.00	for office use
Wireless dual band USB adapter	CODTL	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	90,000.00	90,000.00		for office use
Subscription to Library electronics journals and ebooks	University Library	NO	Direct Contracting	N/A	3rd Qtr	N/A	3rd Qtr	Income	3,239,500.00	3,239,500.00		for office use
Rental of a Customized Dome Tent and Stage Package including Sounds, Lights, and LED Wall System for UPOU 2023 Graduation	OVCAA	NO	Competitive Bidding	3rd Qtr	3rd Qtr	3rd Qtr	3rd Qtr	Income	1,500,000.00	1,500,000.00		for graduation 2023
Network attached storage	OVCAA	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	49,000.00		49,000.00	for office use
Laptop	OVCAA	NO	Shopping	N/A	3rd Qtr	N/A	3rd Qtr	Income	49,000.00		49,000.00	for office use
Printer	OVCAA	NO	Shopping	N/A	3rd Qtr	N/A	3rd Qtr	Income	30,000.00		30,000.00	for office use
Noise cancelling headphone	OVCAA	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	40,000.00	40,000.00		for office use
Grammarly business subscription	OVCAA	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	3rd Qtr	N/A	3rd Qtr	Income	100,000.00	100,000.00		for office use
Supply of labor and services for the tree pruning and cutting activities at the UPOU mini-forest (side) including the use of equipment, tools and consumables	CDMO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	100,000.00	100,000.00		for tree pruning and cutting services
Supply of Labor and Materials for the Upgrading of ACCU wires at the World-Class Multimedia Production building	CDMO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	325,846.25	325,846.25		labor and materials for the upgrading of ACCU wires
Supply of Labor and Materials for the Installation of Waterline System from Admin. Building going to World-class Multimedia Production Building	CDMO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	322,434.76	322,434.76		labor and materials for the installation of waterline systems
UHF Wireless microphone	CDMO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	57,000.00	57,000.00		for office use
Supply of power tools as equipment for maintenance	CDMO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	Income	40,500.00	40,500.00		for office use
Completion of UPOU Learning Commons	CDMO	NO	Competitive Bidding	4th Qtr	3rd Qtr	N/A	3rd Qtr	Income	22,629,497.99		22,629,497.99	Completion of UPOU Learning Commons
Supply of Labor and Materials for the Replacement of Vinyl Tiles with Ceramic Tiles at Various Bedrooms at the Academic Residences	CDMO	NO	Competitive Bidding	4th Qtr	3rd Qtr	N/A	3rd Qtr	G+P	988,837.45	988,837.45		Supply of Labor and Materials for the Replacement of Vinyl Tiles with Ceramic Tiles at Various Bedrooms at the Academic Residences
Supply, Delivery and Installation of a 1-Unit 300kVA, 3 Phase, 230V Generator Set, Silent Type (including Housing) for the Academic Residences Building	CDMO	NO	Competitive Bidding	4th Qtr	3rd Qtr	N/A	3rd Qtr	Income	11,970,663.00	11,970,663.00		Supply, Delivery and Installation of a 1-Unit 300kVA, 3 Phase, 230V Generator Set, Silent Type (including Housing) for the Academic Residences Building
Various Materials and Equipment	CDMO	NO	NP-53.9 - Small Value Procurement	N/A	3rd Qtr	N/A	3rd Qtr	G+P	100,000.00	100,000.00		for office use
									45,437,935.98	20,934,464.52		24,503,471.46

Prepared by:


ELVY A. PAMULAKLAKIN
 Head, BAC Secretariat

Noted by:


PRIMO G. GARCIA
 Chair, BAC

Approved by:


MELINA S. BANDALARIA
 Chancellor