



University of the Philippines **OPEN UNIVERSITY**

BIDS AND AWARDS COMMITTEE

16 June 2026

SUPPLEMENTAL BID BULLETIN NO. 26-008

This Supplemental Bid Bulletin No. 26-008 is to amend or modify items in the Bid Documents and in response to the queries raised during the pre-bid conference conducted 09 June 2026 for the project **“Supply and Delivery of Inks and Toners”** to wit:

Item	Response/s
1. Updates on Section VII. Technical Specifications and Checklist of Technical and Financial Documents	1. Section VII. Technical Specifications, Item 17. Should be read as follows: Conformity with and submission of the following: - Duly notarized sworn statement issued by the bidder stating that the product it offers is brand new, genuine and authentic; OR A certification from the manufacturer confirming that they are the authorized distributor or reseller of the specified inks and toners 2. Checklist of Technical and Financial Documents, letter (e), should be read as follows: (e) Conformity with the Technical Specifications, Bidders must state under Statement of Compliance either “Comply” or “Not Comply” against each of the individual parameters of each specification, which should include the following: - Duly notarized sworn statement issued by the bidder stating that the product it offers is brand new, genuine and authentic; OR A certification from the manufacturer confirming that they are the authorized distributor or reseller of the specified inks and toners

	(Updated Section VII. Technical Specifications and Checklist of Technical and Financial Documents are attached)
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Note: Please use the Updated Section VII. Technical Specifications in your bid submission.

For the guidance and information of all concerned bidders.


FINAFLORE F. TAYLAN, DProfSt.
Chair, BAC 

Received by the Bidder:

_____ Date: _____
Signature over printed name

Section VII. Technical Specifications

Technical Specifications

Bidders must state “Comply” or “Not Comply” for each specification and provide the corresponding performance parameters for offered equipment. Each response must be supported by a clear documentary support in the bid and properly cross-referenced. Acceptable evidence includes unaltered manufacturer sales brochures, official specification sheets, product samples, independent test results, and similar documents.

Claims should be backed by documentary support. If the evidence contradicts the claim, the bid may be rejected. Any false statement—whether in the compliance form or supporting documents—found during evaluation, post-qualification, or contract implementation may be considered fraudulent in accordance with ITB Clause 3.1(a)(ii) and without prejudice to the imposition of appropriate administrative, civil, and criminal penalty in accordance with law.

Item	Specification	Statement of Compliance		
	Inks and Toners (PER ITEM)			
	Item Description (For Genuine Inks and Toner only)	Quantity	ABC	
1	HP Ink 682-Black	135 pcs	₱94,500.00	
2	HP Ink 682-Colored	135 pcs	₱94,500.00	
3	HP Ink 680 Black	100 pcs	₱70,000.00	
4	HP Ink 680 Tri-color	100 pcs	₱70,000.00	
5	Epson Ink-T6641B C13 T664100 (T6641) Black	24 pcs	₱12,000.00	
6	Epson Ink-T6642C C13 T664200 (T6642) Cyan	24 pcs	₱12,000.00	
7	Epson Ink-T6643M C13 T664300 (T6643) Magenta	24 pcs	₱12,000.00	
8	Brother Toner 263-Black	6 pcs	₱24,000.00	
9	Brother Toner 263-Cyan	3 pcs	₱12,000.00	
10	Brother Toner 263-Magenta	3 pcs	₱12,000.00	
11	Brother Toner 263-Yellow	3 pcs	₱12,000.00	
12	Brother Toner, TN269XL-Black	6 pcs	₱30,000.00	
13	Brother Toner, TN269XL-Cyan	6 pcs	₱30,000.00	
14	Brother Toner, TN269XL-Magenta	6 pcs	₱30,000.00	
15	Brother Toner, TN269XL-Yellow	6 pcs	₱30,000.00	
16	Lexmark MS510DN Printer Toner	12 pcs	₱192,000.00	

17	Conformity with and submission of the following: 1. Schedule of Requirements (Section VI)/Production/Delivery Schedule; 2. After-sales/parts. 3. Duly notarized sworn statement issued by the bidder stating that the product it offers is brand new, genuine and authentic; OR A certification from the manufacturer confirming that they are the authorized distributor or reseller of the specified inks and toners.	
*** Nothing Follows ***		

I hereby verify to comply with all the above requirements.

Signature over printed name of the authorized representative

Position

Company name

Date

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE (Original and Copy 1)

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (**all pages**) in accordance with Section 20.2.9 of the IRR;

Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and
- (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 52.4.1.3 and 52.4.2.4 of the IRR of RA 12009, within the relevant period as provided in the Bidding Documents. The SLCC should be at least 50% of the ABC;
- (d) Bid Security: Original copy of Notarized Bid Securing Declaration or Cash, or if in the form of a Surety Bond (submit also a certification issued by the Insurance Commission as authorized to issue such security); and
- (e) Conformity with the Technical Specifications, Bidders must state under Statement of Compliance either “Comply” or “Not Comply” against each of the individual parameters of each specification, which should include the following:
 - 1. Schedule of Requirements (Section VI)/Production/Delivery Schedule;
 - 2. After-sales/parts;
 - 3. Duly notarized sworn statement issued by the bidder stating that the product it offers is brand new, genuine and authentic; **OR**
A certification from the manufacturer confirming that they are the authorized distributor or reseller of the specified inks and toners.
- (f) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; **or** Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder; and

Financial Documents

- (g) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC);
or
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class “B” Documents

- (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence.
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE (Original and Copy 1)

- (a) Original of duly signed and accomplished Bid Form which **should include Secretary’s Certificate or Special Power of Attorney, if applicable; and**
- (b) Original of duly signed and accomplished Price Schedule (s).

Note:

The prescribed documents in the checklist are mandatory to be submitted in the Bid.