

APP-CSE 2026 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2026 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 29 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPHIGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPHIGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- All information must be provided accurately.
- Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- Do not delete, add, or make any items or more on this form, otherwise the form will be deemed invalid.
- For items not included on the list of PART II, a separate form with the file name APP-CSE 2026 Form - Other Items, can be fill-out through this link: <https://formsale.vsafrRoWmdkxps>
- Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPHIGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPHIGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- Please be advised that modifications to product codes may be implemented without prior notification. Should such changes occur, it will be necessary for agencies with CSE requirements to edit and submit a Supplemental APP-CSE on their mPHIGEPS account.
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-6258199 (Smart), or email appcas.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: The APP-CSE for FY 2026 must be submitted on or before **31 August 2025**.

Department/Bureau/Office: University of the Philippines Open University
Region: N/A
Address: Los Baños, Laguna

Agency Code/UACB: 80080036149
Organization Type: State Universities or Colleges (SUC)

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Unit Price as of May 14, 2023	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 January	April	May	June	Q2	Q2 January	July	Aug	Sept	Q3	Q3 January	Oct	Nov	Dec	Q4	Q4 January						
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1 12191601-AL-B01	ALCOHOL, Ethyl, 500 mL	bottle	66	31	49	146	6,232.92	35	36	39	111	7,386.32	66	26	46	140	8,899.30	55	38	35	128	7,118.36	989	59.62			32,937.76
2 12191601-AL-B02	ALCOHOL, Ethyl, 1 Gallon	gallon	9	8	5	22	7,873.80	5	6	5	16	6,824.10	9	8	5	22	7,873.80	2	6	5	18	6,824.10	80	362.48			28,999.60
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3 60121413-CB-P01	CLARIBOOK, A4 size	piece	42	0	0	42	1,837.36	5	0	0	5	177.60	26	0	0	36	932.32	5	0	0	5	177.60	79	31.52			2,004.08
4 60121413-CB-P02	CLARIBOOK, Legal size	piece	40	0	0	40	1,828.20	3	0	0	3	191.13	27	0	0	27	1,032.31	3	0	0	3	191.13	77	38.33			2,943.71
5 60121534-ER-P01	ERASER, plastic/rubber	piece	19	1	2	22	205.48	6	4	1	11	163.74	11	1	4	16	149.44	3	1	4	10	93.40	39	6.34			851.06
6 60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	52	0	10	62	1,688.82	26	5	5	36	875.86	32	0	10	42	1,138.62	26	5	5	36	875.86	179	27.11			4,773.36
7 60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	38	1	10	47	1,374.17	17	6	5	28	799.08	19	1	10	29	1,097.39	17	6	0	18	487.96	121	27.11			3,278.82
8 60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	14	0	0	14	379.34	6	0	0	6	163.66	12	0	0	12	328.32	6	0	0	6	163.66	38	27.11			1,036.18
9 60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	74	18	27	119	2,678.29	53	26	17	96	2,967.50	73	17	26	116	3,588.38	53	26	17	96	2,967.50	427	30.91			13,198.87
10 60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	81	12	20	93	2,874.63	39	15	5	58	1,700.08	59	6	14	78	3,216.35	35	15	5	35	1,700.08	279	30.91			8,492.88
11 60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	38	6	15	59	1,833.69	15	6	0	21	741.84	38	6	15	59	1,833.69	21	15	6	42	1,396.32	184	30.91			5,687.44
12 60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	75	7	14	98	6,124.78	16	15	6	37	2,552.94	62	6	13	81	6,183.32	16	15	9	42	2,673.04	289	63.62			18,413.86
13 60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	88	13	22	103	6,883.86	24	22	13	59	3,783.88	88	13	22	103	6,883.86	24	22	13	59	3,783.88	354	63.62			26,611.86
14 60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	13	0	6	19	1,106.76	3	6	1	10	636.20	13	1	6	20	1,272.40	5	5	0	10	636.20	39	63.62			2,753.58
15 60121134-WR-P01	WRAPPING PAPER	pack	4	0	0	4	694.48	2	0	0	2	327.24	2	0	0	2	327.24	2	0	0	2	327.24	10	163.62			1,636.20
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
16 45121517-DO-C02	DOCUMENT CAMERA	unit	0	0	0	0	6.00	2	0	0	2	47,895.86	0	0	0	0	6.00	0	0	0	0	6.00	2	23,977.93			47,895.80
17 45111809-MP-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	6.00	2	0	0	2	33,673.44	0	0	0	0	6.00	0	0	0	0	6.00	2	16,836.82			33,673.44
BATTERIES AND CELLS AND ACCESSORIES																											
18 26111702-BT-A02	BATTERY, dry cell, size AA	pack	95	32	37	164	2,411.30	30	27	32	109	2,267.28	94	27	32	143	2,974.40	30	27	32	109	2,267.28	819	30.80			16,926.00
19 26111702-BT-A01	BATTERY, dry cell, size AAA	pack	81	23	26	130	2,419.30	37	18	21	76	1,414.36	66	18	21	105	1,994.08	36	18	20	74	1,377.14	288	18.61			7,164.85
CLEANING EQUIPMENT AND SUPPLIES																											
20 47131812-AF-A01	AIR FRESHENER	can	39	18	18	75	6,800.38	34	16	18	70	8,866.80	36	18	18	72	6,136.34	33	18	18	67	8,486.88	284	126.67			36,074.28
21 47131604-BR-B01	BROOM (Walla Tambok)	piece	5	1	1	7	886.49	1	1	1	3	380.61	1	1	1	3	380.61	1	1	1	3	380.61	16	126.67			2,026.72
22 47131604-BR-T01	BROOM (Walla Ting-ting)	piece	1	1	1	3	79.17	1	1	1	3	79.17	1	1	1	3	79.17	1	1	1	3	79.17	13	36.39			216.66
23 47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	14	11	13	38	1,404.24	11	13	11	35	1,477.70	13	11	13	37	1,982.14	11	13	11	35	1,477.70	148	42.32			6,212.90
24 47131809-CL-P01	CLEANER, Scouring Powder	can	18	13	13	44	1,887.66	13	13	13	41	1,731.62	13	13	13	43	1,815.48	13	13	13	41	1,731.62	169	42.32			7,138.18
25 47131811-DE-B02	DETERGENT BAR	piece	3	1	3	7	66.36	1	3	1	5	47.40	3	1	3	7	66.36	1	3	1	5	47.40	24	6.48			227.02
26 47131811-DE-P03	DETERGENT POWDER, all purpose	peach	18	11	13	42	3,208.28	12	13	11	36	1,679.04	18	11	13	42	3,209.38	12	13	11	36	1,679.04	156	56.89			8,861.64
27 47131809-DS-A01	DISINFECTANT SPRAY	can	29	13	13	55	7,808.90	27	13	13	53	7,824.94	29	13	13	55	7,808.90	27	13	13	53	7,824.94	219	141.96			36,687.68
28 47131801-DU-P01	DUST PAN	piece	3	0	1	4	180.00	0	0	2	2	95.00	0	0	2	2	95.00	0	0	1	1	47.00	9	47.00			427.00
29 47131802-FW-P02	FLOOR WAX, paste type, red	can	0	0	0	0	6.00	0	0	0	0	6.00	0	0	0	0	6.00	0	0	0	0	6.00	6	314.41			6.00
30 47131830-FC-A01	FURNITURE CLEANER	can	19	13	15	47	6,744.97	14	15	13	42	6,627.42	18	13	15	46	6,681.46	14	15	13	42	6,627.42	177	143.81			25,461.37
31 73101812-HS-L01	HAND SOAP, liquid, 500mL	bottle	42	18	18	78	3,460.80	32	18	18	66	2,964.80	42	18	18	78	3,460.80	32	18	18	66	2,964.80	292	43.60			12,731.20
32 47121804-MP-B01	MOP BUCKET	unit	13	0	0	13	27,887.84	0	0	0	0	6.00	0	0	0	0	6.00	0	0	0	0	6.00	13	2,322.32			27,887.84
33 47131501-RG-C01	RAGS	bundle	10	2	2	14	1,092.84	5	2	2	9	702.99	7	2	2	11	899.31	2	2	2	6	466.66	40	78.11			3,124.40
34 47131602-SC-A01	SCOURING PAD	pack	21	2	2	25	2,172.00	12	2	2	16	1,390.73	21	2	2	23	2,173.00	13	2	2	19	1,881.48	85	68.82			7,386.30
35 47121701-TB-P01	TRASHBAG, XXL size	pack	22	14	14	50	6,977.90	14	13	13	40	5,376.00	21	14	14	49	6,465.39	14	14	14	42	5,841.90	181	131.99			23,882.99
36 47121701-TB-P05	TRASHBAG, Large size	pack	22	12	14	48	2,845.44	16	13	11	40	2,371.20	21	12	14	47	2,786.16	17	14	12	43	2,548.04	178	99.38			16,981.84
37 47121701-TB-P06	TRASHBAG, XL size	pack	32	12	12	56	8,183.36	28	11	11	50	4,838.00	31	12	12	55	8,096.80	29	12	12	53	4,908.68	214	92.56			18,867.84
38 47121702-WB-P01	WASTEBASKET	piece	31	8	8	47	2,063.98	13	8	8	39	1,385.94	11	7	7	25	1,197.18	11	8	8	27	1,197.18	128	44.24			5,675.62

COMPOUNDS AND DISPERSIONS																											
39	12171703-SI-P01	STAMP PAD, INK	bottle	28	1	2	31	908.82	8	0	0	2	10	292.20	10	1	3	14	409.08	4	1	2	7	304.84	62	29.22	1,811.64
CONSUMER ELECTRONICS																											
40	52161510-DV-R01	DIGITAL VOICE RECORDER	unit	2	0	0	3	14,899.48	4	0	0	0	4	29,798.96	0	0	0	0	0.00	0	0	0	0	0.00	6	7,449.34	44,089.44
FILMS																											
41	13111203-AC-P01	ACETATE	roll	3	0	0	3	3,787.90	3	0	0	3	3,787.90	3	0	0	3	3,787.90	3	0	0	3	3,787.90	12	1,262.50	15,150.00	
42	13111201-CF-P02	CARBON FILM, Legal size	box	2	0	0	2	714.22	0	0	0	0	0	0.00	2	0	0	2	714.22	0	0	0	0	0.00	4	287.11	1,428.44
FIRE FIGHTING EQUIPMENT																											
43	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	1	1	1	3	3,483.48	0	0	0	0	0	0.00	1	1	1	3	3,483.48	0	0	0	0	0.00	6	1,561.16	6,066.96
FLAG OR ACCESSORIES																											
44	55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	1	1	1	3	867.33	51	1	1	53	18,322.83	1	1	1	3	867.33	0	0	0	0	0.00	89	289.11	17,087.49	
FURNITURE AND FURNISHINGS																											
45	56101504-CN-R01	HONOLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	399.96	0.00
46	56101504-CN-W01	HONOLOC CHAIR, white	piece	0	0	0	0	0.00	100	0	0	100	39,996.00	0	0	0	0	0.00	0	0	0	0	0.00	100	399.96	39,996.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, oral type	unit	0	0	0	2	3,616.78	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,469.89	3,616.78
48	40101604-EF-D01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,372.28	0.00
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	4	0	4	0	12,697.20	0	2	2	4	6,348.60	0	0	2	2	3,184.30	0	0	2	2	3,184.30	18	1,983.40	28,234.40	
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	918.21	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
51	43211507-DIG-R01	DESKTOP, for Basic Users	unit	1	0	0	1	28,168.80	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	28,168.80	28,168.80
52	43211507-DIG-R02	DESKTOP, for Mid-Range Users	unit	1	0	0	1	43,028.26	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	43,028.26	43,028.26
53	43201827-H-D-R02	EXTERNAL HARD DRIVE	unit	20	1	1	33	67,323.96	12	0	0	12	26,723.16	3	1	1	8	18,300.60	0	0	0	0	0.00	39	3,060.18	118,247.62	
54	43202010-FD-US4	FLASH DRIVE	piece	18	1	1	26	3,100.00	7	1	1	9	1,396.36	1	0	0	1	188.04	0	0	0	0	0.00	39	195.04	4,681.30	
55	43211503-LAP-R01	LAPTOP COMPUTER, Mid-range	unit	2	0	0	3	86,031.40	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	43,015.70	86,031.40
56	43211503-LAP-R02	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	4	0	0	4	190,008.00	0	0	0	0	0.00	0	0	0	0	0.00	4	47,892.00	190,008.00	
57	43211708-HO-Q02	COMPUTER MOUSE, Wireless	unit	31	3	3	37	8,966.23	3	0	0	3	469.37	3	2	2	7	1,122.93	1	0	0	1	161.79	48	161.79	7,768.93	
58	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	2	0	0	3	18,679.90	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	9,339.90	18,679.90
LIGHTING AND FIXTURES AND ACCESSORIES																											
59	39101828-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	76.74	0.00
60	39101829-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	288.80	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																											
61	31201610-GL-J01	GLUE, all-purpose	bottle	23	5	5	39	3,207.45	14	4	4	22	1,387.84	22	4	4	31	1,898.17	16	4	4	24	1,613.68	111	63.07	7,063.84	
62	31181804-BW-H01	STAPLE WIRE, heavy duty (zinder type), 23/13	box	3	0	0	3	110.86	0	0	0	0	0.00	2	0	0	2	73.90	0	0	0	0	0.00	8	36.89	184.75	
63	31181804-BW-R01	STAPLE WIRE, standard	box	46	11	16	73	2,086.50	20	9	14	43	1,328.90	36	11	16	63	1,789.50	20	9	14	43	1,328.90	282	26.50	6,327.00	
64	31201502-TA-R01	TAPE, electrical	roll	3	0	1	6	116.44	1	0	1	2	39.48	14	0	1	15	296.10	1	0	1	2	39.48	28	16.74	493.80	
65	31201903-TA-M01	TAPE, masking, 24mm	roll	44	9	8	68	3,428.28	10	6	6	26	1,418.84	32	8	6	46	3,718.68	9	7	8	21	1,141.31	149	96.11	8,087.38	
66	31201903-TA-M02	TAPE, masking, 48 mm	roll	29	3	4	26	8,064.04	5	2	3	10	1,405.80	14	2	3	19	3,667.41	3	2	3	10	1,402.60	78	146.29	16,826.28	
67	31201917-TA-P01	TAPE, packaging, 48 mm	roll	41	2	3	46	1,399.76	9	0	0	9	266.04	28	2	3	33	978.48	8	0	0	8	226.48	96	39.36	3,637.76	
68	31201912-TA-T01	TAPE, transparent, 24mm	roll	80	19	42	141	3,526.08	40	16	28	91	1,633.45	78	19	42	139	3,489.08	38	19	16	69	1,338.80	440	17.89	7,898.00	
69	31201912-TA-T02	TAPE, transparent, 48 mm	roll	33	8	9	90	1,478.00	3	3	4	10	298.60	20	7	8	35	1,034.60	2	2	3	7	266.82	102	26.56	3,016.12	
70	31181907-TVA-P01	TWINE, plastic	roll	8	1	1	10	717.80	5	0	0	5	266.90	5	0	0	5	266.90	0	0	0	0	0.00	28	71.78	1,794.80	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
71	41111804-RU-P02	RULER, plastic, 450mm	piece	24	1	2	27	946.21	8	0	1	8	111.58	5	0	0	5	101.18	5	0	0	5	101.18	49	10.22	968.89	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
72	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	7	0	2	9	148.36	0	1	1	2	33.24	4	0	2	6	69.72	0	1	1	2	33.24	19	16.61	318.78	
73	44101602-PR-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	1	0	0	1	13,287.89	0	0	0	0	0.00	0	0	0	0	0.00	1	13,287.89	13,287.89	
74	44122007-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	3	0	0	3	667.47	22	0	0	22	4,894.78	2	0	0	2	446.98	2	0	0	2	446.98	29	222.49	4,482.31	
75	44101807-CA-C01	CALCULATOR, Compact	unit	12	1	1	14	3,086.06	2	0	0	2	440.98	2	0	0	2	440.98	0	0	0	0	0.00	18	220.49	3,968.82	
76	44121710-CH-W01	CHALK, white enamel	box	3	0	0	3	100.34	2	0	0	2	66.62	3	0	0	3	100.38	2	0	0	2	66.62	19	33.46	324.60	
77	44122105-BF-C01	CLIP, backfold, 19mm	box	29	7	8	44	486.74	9	7	7	23	299.67	21	9	6	32	261.28	7	5	5	17	191.63	118	11.29	1,309.64	
78	44122105-BF-C02	CLIP, backfold, 25mm	box	28	10	8	40	915.86	11	9	7	27	897.87	28	7	6	41	816.31	7	7	8	19	278.29	123	19.61	2,448.03	
79	44122109-BF-C03	CLIP, backfold, 32mm	box	12	7	8	27	793.43	17	9	8	34	909.88	11	7	6	24	704.40	17	7	8	29	881.18	111	26.38	3,287.83	
80	44122105-BF-C04	CLIP, backfold, 50mm	box	17	9	6	33	2,042.56	22	7	7	36	1,787.88	21	4	3	28	1,787.24	22	7	5	34	3,176.22	130	63.83	8,197.80	
81	44171801-CT-R02	CORRECTION TAPE	piece	67	27	30	124	3,415.83	41	29	29	99	1,926.32	64	29	33	126	3,493.44	46	27	16	92	1,792.00	443	19.48	8,630.64	
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, HEAVY DUTY	piece	4	2	2	6	240.64	0	0	2	3	66.16	0	1	1	2	60.16	0	0	1	1	20.08	13	20.08	391.04	
83	44111919-OF-B01	DATA FILE BOX	piece	29	3	3	34	1,542.50	20	0	1	21	3,176.22	10	0	1	11	1,463.75	0	0	1	1	181.28	87	181.28	10,133.75	
84	44122011-OF-P01	DATA FOLDER	piece	22	0	0	22	3,229.48	16	0	0	16	1,621.44	8	0	0	8	608.04	16	0	0	16	1,621.44	89	101.34	6,086.40	
85	44103202-DS-M01	DATER STAMP	piece	5	1	2	8	3,487.38	3	1	1	5	2,160.80	3	1	1	5	2,160.80	3	2	1	6	2,160.80	23	432.16	9,926.68	
86	44121506-EN-D01	ENVELOPE, Documentary, A4	box	14	4	5	23	1,867.13	5	5	3	13	11,184.03	9	3	3	19	13,904.89	5	3	3	11	9,463.41	62	660.31	53,339.32	
87	44121506-EN-D02	ENVELOPE, Documentary, legal	box	13	4	5	24	24,891.12	5	4	3	12	12,400.64	7	3	3	13	13,432.94	5	3	3	11	11,367.16	60	1,033.38	63,003.80	
88	44121506-EN-K01	ENVELOPE, Expanding, Kraft	box	12	12	3	27	26,234.99	3	2	2	7	6,827.85	3	1	1	5	4,876.83	2	11	1	14	13,688.18	53	975.37	53,684.61	
89	44121506-EN-K02	ENVELOPE, Expanding, Plastic	piece	22	2	2	26	804.70	2	2	2	6	188.70	9	1	1	11	340.49	1	1	1	3	92.80	46	30.85	1,422.70	
90	44121506-EN-M02	ENVELOPE, Mailing	box	9	3	2	14	6,943.88	2	1	2	5	2,337.10	4	2	2	8	3,739.36	3	1	2	5	3,337.10	33	467.42	14,893.70	

93	44121504-EN-W02	ENVELOPE, Mailing, with window	box	1	2	0	3	1,598.43	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	391.81	1,598.43	
92	4411912-ER-001	ERASER, flat, for blackboard/whiteboard	piece	9	1	1	13	161.89	0	0	0	0	0.00	5	0	0	8	73.45	0	0	0	0	0.00	16	14.69	335.04	
91	44122118-FA-P01	FASTENER, METAL, NON-SHARP EDGES	box	4	2	2	8	768.48	3	2	2	7	672.42	4	3	2	8	768.48	3	0	0	0	0	388.18	26	94.06	2,697.96
94	44111515-FO-H01	FILE ORGANIZER	piece	9	1	1	11	1,432.41	7	0	0	2	358.62	0	0	0	0	0.00	0	0	0	0	0.00	13	129.31	1,681.03	
96	44122018-FT-Q01	FILE TAB DIVIDER, A4	set	1	1	1	3	33.87	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	11.29	33.87	
95	44122018-FT-Q02	FILE TAB DIVIDER, Legal	set	1	1	1	3	43.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	14.44	43.32	
97	44122011-FO-P01	FOLDER, HORIZONTAL WITH SLIDE, A4	bundle	1	0	1	2	848.92	1	0	1	2	848.92	1	0	1	2	848.92	1	0	1	2	848.92	8	274.48	2,195.08	
98	44122011-FO-H02	FOLDER, HORIZONTAL WITH SLIDE, LEGAL	bundle	1	0	1	3	812.34	1	0	1	2	812.34	1	0	1	2	812.34	1	0	1	2	812.34	8	306.12	2,488.96	
99	44122011-FO-Q01	FOLDER, L-type, A4	pack	33	3	4	43	8,082.48	18	3	4	39	4,811.00	27	3	3	32	6,188.08	17	2	3	22	4,333.68	131	197.44	18,385.34	
100	44122011-FO-Q02	FOLDER, L-type, Legal	pack	87	4	4	78	18,961.50	5	3	3	11	2,781.62	14	2	2	18	4,895.76	4	3	2	9	2,379.28	113	252.82	26,868.68	
101	44122027-FO-P01	FOLDER, preassembled	box	4	1	1	8	11,879.80	0	0	0	0	0.00	2	0	0	2	3,955.80	0	0	0	0	0.00	8	1,879.18	18,834.00	
102	44122011-FO-T01	FOLDER with tabs, A4	pack	18	6	6	28	10,788.12	9	5	5	19	7,220.51	14	3	5	24	6,246.98	9	5	5	19	7,320.81	69	389.39	24,876.16	
103	44122011-FO-T02	FOLDER with tabs, Legal	pack	55	6	6	78	33,776.14	9	5	5	19	7,883.47	14	5	5	24	10,883.12	9	5	5	19	7,883.47	140	410.13	88,818.39	
104	44122008-IT-T01	INDEX TABS	box	3	0	0	8	208.93	0	0	0	0	0.00	3	0	0	3	208.93	0	0	0	0	0.00	6	69.44	418.04	
105	44121716-MA-P01	MARKER, Fluorescent	set	30	2	8	48	1,163.80	23	2	8	33	1,041.81	27	1	8	34	1,673.38	23	1	1	25	788.35	111	11.87	4,187.34	
106	44121708-MP-B01	MARKER, Permanent, Black	piece	99	14	13	84	1,261.28	29	14	13	58	876.65	47	14	13	73	1,185.99	27	11	5	43	880.68	357	13.83	4,068.51	
107	44121708-MP-B02	MARKER, Permanent, Blue	piece	10	12	13	79	1,146.00	28	12	12	50	766.60	48	12	12	69	1,087.08	23	16	3	28	682.16	321	16.32	2,894.34	
108	44121708-MP-B03	MARKER, Permanent, Red	piece	38	7	7	90	736.00	32	7	7	36	344.88	31	7	7	49	880.81	15	8	3	25	378.35	155	15.13	2,646.38	
109	44121708-MW-B01	MARKER, Whiteboard, Black	piece	28	8	8	10	853.31	23	8	10	37	826.39	28	10	10	46	1,094.18	22	10	8	37	826.39	165	32.17	3,896.05	
110	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	28	10	9	41	908.87	20	9	10	38	775.83	24	10	10	48	1,018.82	20	9	9	30	668.10	152	32.17	2,608.84	
111	44121708-MW-B03	MARKER, Whiteboard, Red	piece	23	5	5	33	731.61	17	5	5	27	596.59	23	5	5	33	731.61	17	5	5	27	596.59	130	32.17	2,668.40	
112	44121204-PC-Q01	PAPER CLIP, vinyl/plastic coated, 33mm	box	48	10	11	70	827.80	33	10	11	83	479.41	37	12	11	60	838.26	26	8	9	45	413.62	239	8.87	2,094.13	
113	44122104-PC-Q02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	47	10	11	68	1,238.04	29	10	11	88	976.90	32	12	11	58	1,132.74	27	8	9	44	826.32	230	15.93	4,336.05	
114	44101603-P5-M02	PAPER SHREDDER	unit	4	0	1	8	81,748.68	1	0	0	1	16,849.13	0	0	0	0	0.00	0	0	0	0	0.00	6	16,949.13	98,694.78	
115	44101601-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	3	0	0	2	20,043.74	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	16,021.87	36,065.74	
116	44121708-PP-L01	PENCIL, lead/graphite, with eraser	box	24	8	4	33	1,497.84	6	3	3	13	844.56	14	3	1	17	771.46	4	1	1	6	373.38	88	48.38	3,088.84	
117	44121619-P5-M01	PENCIL SHARPENER	piece	7	2	2	11	2,899.03	0	0	0	0	0.00	2	0	0	2	483.46	0	0	0	0	0.00	13	241.73	3,140.40	
118	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	4	0	0	4	827.04	1	0	0	1	186.76	0	0	0	0	0.00	0	0	0	0	0.00	9	186.76	783.80	
119	44122101-RL-B01	RUBBER BAND No. 18	box	12	6	2	20	2,534.60	2	0	0	2	393.46	5	0	0	9	733.69	2	0	0	2	293.46	38	166.73	4,398.17	
120	44121905-SP-P01	STAMP PAD, felt	piece	13	2	2	17	888.87	1	0	0	1	48.81	3	0	1	4	162.04	1	1	0	2	81.02	34	48.81	973.34	
121	44121618-S5-Q01	SCISSORS, symmetrical/asymmetrical	pair	30	7	6	29	1,451.87	6	0	1	7	260.61	8	2	4	14	821.32	4	0	0	6	228.38	66	37.23	2,497.18	
122	44121615-ST-Q01	STAPLER, standard type	piece	15	7	5	27	1,403.12	6	0	1	7	1,403.83	6	4	3	13	2,407.38	4	0	0	4	893.34	51	200.86	10,728.96	
123	44121615-ST-Q01	STAPLER, heavy duty (bindar)	unit	3	0	0	3	1,785.61	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	387.87	5,793.61	
124	44121613-SR-P02	STAPLE REMOVER, plan-type	piece	12	0	2	14	893.46	0	0	1	1	35.89	1	0	1	3	71.78	0	0	0	0	0.00	17	35.89	611.13	
125	44121605-TD-T01	TAPE DISPENSER, table top	unit	12	2	2	18	1,398.82	3	0	0	3	335.56	3	1	1	8	393.80	0	0	0	0	0.00	34	78.92	1,884.48	
PAPER MATERIALS AND PRODUCTS																											
126	14111828-CA-A01	CARTOLINA, assorted colors	pack	14	3	1	17	1,444.68	3	1	0	4	328.82	4	1	0	8	424.80	0	1	0	1	84.88	27	86.88	2,784.46	
127	14111808-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 341mm	box	8	0	0	8	4,929.68	0	0	0	0	0.00	5	0	0	8	4,929.68	0	0	0	0	0.00	10	959.93	9,889.30	
128	14111808-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	8	0	0	8	9,088.10	0	0	0	0	0.00	5	0	0	8	9,088.10	0	0	0	0	0.00	10	1,817.23	18,175.30	
129	14111514-NP-B02	NOTEPAD, stick-on, 50mm x 78mm	pad	48	9	14	69	2,899.09	18	7	13	38	1,429.18	31	5	12	49	1,843.89	18	9	11	32	1,303.82	189	37.61	7,076.68	
130	14111514-NP-B04	NOTEPAD, stick-on, 76mm x 100mm	pad	48	9	14	73	4,333.34	32	7	13	42	2,827.14	33	8	12	83	3,189.61	18	9	11	34	2,048.78	201	65.17	12,094.17	
131	14111514-NP-B02	NOTEPAD, stick-on, 76mm x 78mm	pad	34	5	7	48	2,157.88	10	6	4	23	1,161.16	20	1	2	23	1,213.94	9	0	1	8	216.08	97	82.78	5,116.66	
132	14111514-NB-B02	STENO NOTEBOOK	piece	23	0	1	34	274.80	9	0	1	8	88.70	0	0	1	1	11.48	0	0	1	1	11.49	31	11.49	266.48	
133	14111507-PP-M01	PAPER, MULTICOPI A4	ream	106	70	72	248	92,037.28	81	89	71	321	47,243.04	88	70	77	333	80,397.10	76	59	60	183	46,205.68	892	213.86	190,743.12	
134	14111507-PP-M02	PAPER, MULTICOPI LEGAL	ream	50	27	29	106	34,128.64	45	25	38	88	22,368.72	44	23	26	93	21,176.82	38	19	19	74	18,445.36	371	217.64	84,454.44	
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	84	18	31	163	14,369.40	50	17	30	87	12,162.60	59	18	21	98	13,700.40	50	17	20	87	12,162.60	378	139.80	82,428.08	
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	23	16	10	49	7,803.70	18	15	8	41	6,813.20	23	16	10	49	7,803.70	18	15	8	41	6,813.20	180	161.30	38,034.08	
137	14111531-PP-M01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.79	0.00	
138	14111503-PA-P01	PAPER, parchment	box	23	3	13	48	7,885.48	3	10	0	12	3,024.79	20	1	1	22	3,442.44	2	10	0	12	1,876.34	96	186.32	18,028.92	
139	14111531-RB-B01	RECORD BOOK, 300 PAGES	book	25	1	1	37	2,812.89	7	0	0	7	851.49	12	0	0	12	3,116.84	7	0	0	7	851.49	83	93.87	4,893.71	
140	14111531-RB-B02	RECORD BOOK, 500 PAGES	book	14	4	1	18	2,482.17	2	3	0	8	825.18	1	4	0	8	825.18	1	3	0	4	863.72	33	136.43	4,173.18	
141	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	box	131	58	84	341	8,366.71	89	58	94	199	6,837.69	157	56	94	317	7,460.37	99	41	37	177	8,572.87	824	34.31	28,614.84	
142	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	box	238	48	38	324	32,689.12	173	48	38	289	26,127.61	189	48	38	278	27,743.00	181	37	27	223	32,690.06	1,083	109.88	109,385.04	
PERFUMES OR COLOGNES OR FRAGRANCES																											
143	53131026-HS-B01	HAND SANITIZER	bottle	47	21	21	89	7,816.88	26	30	30	84	8,375.70	31	20	20	75	6,333.78	23	19	19	63	8,116.48	183	84.43	24,743.85	
PESTICIDES OR PEST REPELLENTS																											
144	10191509-IN-A01	INSECTICIDE	can	17	12	13	42	10,639.74	14	12	11	37	6,687.38	16	11	12	38	10,188.33	12	13							

5	44103105-HK-H43	INK CARTRIDGE, HP CN047AA (HP953XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,940.12	0.00
6	44103105-HP-T36	INK CARTRIDGE, HP CN633AA (HP704), Tri-color	cart	2	0	0	2	850.82	0	0	0	0	0.00	1	0	0	1	425.41	0	0	0	0	0.00	3	425.41	1,276.23
7	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP676), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	410.83	0.00
8	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP676), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	410.83	0.00
9	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C136155316 (48750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	78.59	0.00
10	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13615532, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	78.51	0.00
11	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C136155331 (3013086)	cart	1	1	0	2	1,661.82	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	830.76	1,661.82
12	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,620.71	0.00
13	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,620.71	0.00
14	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3476, Black	cart	3	0	0	3	16,977.21	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,077.44	0.00
15	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	8,999.07	16,977.21
16	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,633.03	0.00
17	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,833.55	0.00
18	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,833.55	0.00
19	44103103-CA-B00	TONER CARTRIDGE, CANON C80-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,833.55	0.00
20	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14,148.04	0.00
21	44103103-HP-B18	TONER CARTRIDGE, HP CE295A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,490.87	0.00
22	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,830.04	0.00
23	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP95A), Black	cart	1	0	0	1	3,692.38	1	0	0	1	3,692.38	1	0	0	1	3,692.38	0	0	0	0	0.00	3	3,692.38	16,987.14
24	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,647.44	0.00
25	44103103-HP-B28	TONER CARTRIDGE, HP CE305A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,647.44	0.00
26	44103103-HP-B32	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,963.36	0.00
27	44103103-HP-B36	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,341.80	0.00
28	44103103-HP-B38	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,787.87	0.00
29	44103103-HP-B80	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,075.19	0.00
30	44103103-HP-C80	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,899.73	0.00
31	44103103-HP-Y80	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,897.33	0.00
32	44103103-HP-M80	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,897.33	0.00
33	44103103-HP-B62	TONER CARTRIDGE, HP CM400A (HP001A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,897.33	0.00
34	44103103-HP-M62	TONER CARTRIDGE, HP CM403A (HP001A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,490.87	0.00
35	44103103-HP-M63	TONER CARTRIDGE, HP CM413A (HP413A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,134.23	0.00
36	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,875.95	0.00
37	44103103-HP-B48	TONER CARTRIDGE, HP Q7833A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,218.18	0.00
SOFTWARE (Note: Please indicate price of items)																										
1	43231315-SPT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231402-SPT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SPT-003	Interactive or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SPT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SPT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SPT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SPT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SPT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232602-SPT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SPT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43233701-SPT-011	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43233802-SPT-012	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43233905-SPT-013	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233904-SPT-014	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233905-SPT-015	Security and protection software	license	0	0	0	0																			

8	25101503-CA-V01	CAR (SEDAN OR HATCHBACK) (ENTRY LEVEL)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	25101503-CA-V02	CAR (SEDAN OR HATCHBACK) (MID LEVEL)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	25101503-CA-V03	CAR (SEDAN OR HATCHBACK) (TOP LEVEL)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	25101503-ME-V01	MINI BUS (ENTRY LEVEL)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	25101503-ME-V02	MINI BUS (MID LEVEL)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	25101503-ME-V03	MINI BUS (TOP LEVEL)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	80141503-TS-063	MOTORCYCLE	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	25101503-MU-V01	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	25101503-PA-V01	PASSENGER VAN (ENTRY LEVEL)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	25101503-PA-V02	PASSENGER VAN (MID LEVEL)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18	25101503-PA-V03	PASSENGER VAN (TOP LEVEL)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	25101503-P5-V01	PICK-UP TRUCK (ENTRY LEVEL)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	25101503-P5-V02	PICK-UP TRUCK (MID LEVEL)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	25101503-P5-V03	PICK-UP TRUCK (TOP LEVEL)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	25101503-SR-V01	SPORTS UTILITY VEHICLE (ENTRY LEVEL)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	25101503-SR-V02	SPORTS UTILITY VEHICLE (MID LEVEL)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	80141503-TS-038	TRI-WHEEL VEHICLE	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
25	25101503-UT-V01	UTILITY VAN (ENTRY LEVEL)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	25101503-UT-V02	UTILITY VAN (MID LEVEL)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	25101503-UT-V03	UTILITY VAN (TOP LEVEL)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
CLOUD COMPUTING SERVICES (Notes: Please indicate price of items)																											
1	80141503-TS-069	CLOUD COMPUTING SERVICES	license	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DSM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Notes: Please indicate price of items)																											
1	80141503-TS-072	AIR CONDITIONING UNIT, 1.0 HP, CEILING TYPE	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	80141503-TS-078	AIR CONDITIONING UNIT, 1.0 HP, SPLIT TYPE	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	80141503-TS-075	AIR CONDITIONING UNIT, 1.0 HP, WALL TYPE	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	80141503-TS-011	AIR CONDITIONING UNIT, 1.0 HP, WINDOW TYPE	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	80141503-TS-073	AIR CONDITIONING UNIT, 1.5 HP, CEILING TYPE	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	80141503-TS-079	AIR CONDITIONING UNIT, 1.5 HP, SPLIT TYPE	unit	2	0	0	2	160,000.00	2	0	0	2	160,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	80141503-TS-076	AIR CONDITIONING UNIT, 1.5 HP, WALL TYPE	unit	2	0	0	2	160,000.00	2	0	0	2	160,000.00	0	0	0	0	0.00	0	0	0	0	0.00	4	80,000.00	320,000.00	
8	80141503-TS-070	AIR CONDITIONING UNIT, 1.5 HP, WINDOW TYPE	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	80,000.00	320,000.00
9	80141503-TS-074	AIR CONDITIONING UNIT, 2.0 HP, CEILING TYPE	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	80141503-TS-080	AIR CONDITIONING UNIT, 2.0 HP, SPLIT TYPE	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	80141503-TS-077	AIR CONDITIONING UNIT, 2.0 HP, WALL TYPE	unit	0	0	0	2	160,000.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	80141503-TS-071	AIR CONDITIONING UNIT, 2.0 HP, WINDOW TYPE	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	60,000.00	180,000.00
13	80141503-TS-103	AIR COOLER	piece	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	80141503-TS-036	AMPLIFIER	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	80141503-TS-104	ARROW FLAG (SIGN HERE)	pack	2	0	0	2	80.00	1	0	0	1	40.00	1	0	0	1	80.00	0	0	0	0	0.00	0	0.00	0.00	
16	80141503-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	80141503-TS-021	BALLPOINT PEN, EXTRA FINE TIP	piece	28	0	0	28	4,880.00	10	0	0	10	1,880.00	10	0	0	10	2,880.00	10	0	0	10	1,880.00	61	180.00	11,160.00	
18	80141503-TS-081	BALLPOINT PEN, FINE TIP	piece	50	0	0	70	2,450.00	42	0	0	94	1,650.00	38	15	17	90	2,150.00	37	15	17	69	2,410.00	363	39.00	5,808.00	
19	80141503-TS-082	BALLPOINT PEN, MEDIUM TIP	piece	50	20	22	94	2,820.00	52	20	22	94	2,820.00	52	30	32	114	3,420.00	42	30	32	104	3,130.00	466	30.00	13,180.00	
20	80141503-TS-027	BLEACHING SOLUTION	bottle	10	0	0	10	300.00	10	0	0	10	300.00	10	10	10	30	600.00	10	10	10	30	600.00	80	30.00	1,600.00	
21	80141503-TS-044	BLUETOOTH SPEAKER	unit	1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	10,000.00	10,000.00	
22	80141503-TS-023	BOND PAPER	ream	10	10	10	30	9,000.00	10	10	10	30	9,000.00	10	10	10	30	9,000.00	10	10	10	30	9,000.00	130	300.00	39,000.00	
23	80141503-TS-083	CCTV CAMERA	unit	2	0	0	2	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	3,000.00	6,000.00	
24	80141503-TS-028	CERTIFICATE FRAME	piece	10	0	0	10	1,000.00	0	0	0	0	0.00	10	0	0	10	1,000.00	0	0	0	0	0.00	2	3,000.00	6,000.00	
25	80141503-TS-084	CERTIFICATE HOLDER, DOUBLE-SIDED, A4	piece	20	0	0	20	2,000.00	0	0	0	0	0.00	220	0												

42	80141505-TS-020	EXTENSION CORD	piece	22	5	21	48	43,200.00	7	2	3	12	10,800.00	5	0	1	6	5,400.00	0	0	1	1	900.00	67	900.00	60,300.00	
43	80141505-TS-091	EXTERNAL DRIVE, SOLID STATE DRIVE, 1TB	unit	8	0	6	14	21,000.00	2	0	0	2	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	18	1,500.00	24,000.00	
44	80141505-TS-090	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
45	80141505-TS-042	GLUE GUN	unit	2	0	2	4	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	250.00	1,000.00	
46	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	2	0	10	12	600.00	0	0	0	0	0.00	2	0	0	2	100.00	0	0	0	0	0.00	14	50.00	700.00	
47	80141505-TS-092	GLUE STICK PASTE, 15g	piece	2	0	0	3	180.00	0	0	0	0	0.00	2	0	0	2	100.00	0	0	0	0	0.00	4	80.00	320.00	
48	80141505-TS-026	GLUE STICK PASTE, 8g	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
49	80141505-TS-105	INTERACTIVE/DIGITAL WHITEBOARD	unit	0	0	0	0	0.00	2	0	0	2	40,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	20,000.00	40,000.00	
50	80141505-TS-046	KEYBOARD	unit	15	0	0	18	7,500.00	4	0	0	4	2,000.00	1	0	0	1	500.00	0	0	0	0	0.00	20	900.00	10,000.00	
51	80141505-TS-003	LAMINATING FILM	pack	1	2	4	7	5,600.00	1	0	0	1	800.00	2	0	1	3	2,400.00	0	0	0	0	0.00	11	800.00	8,800.00	
52	80141505-TS-049	LAMINATING MACHINE	unit	0	0	1	1	18,000.00	1	0	0	1	18,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	15,000.00	30,000.00	
53	80141505-TS-107	LAPTOP FOR CREATIVE AND TECHNICAL USE	unit	0	0	0	0	0.00	3	0	0	3	250,000.00	0	0	0	0	0.00	0	0	0	0	0.00	3	85,000.00	250,000.00	
54	80141505-TS-108	LOGISTICS SERVICES	lot	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
55	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	30	0	60	15,000.00	60	300.00	15,000.00	
56	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
57	80141505-TS-002	MULTIFUNCTION PRINTER	unit	1	0	0	1	33,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	33,000.00	33,000.00	
58	80141505-TS-030	OFFICE CHAIR	piece	4	0	0	4	40,000.00	8	0	0	8	80,000.00	0	0	0	0	0.00	0	0	0	0	0.00	12	10,000.00	120,000.00	
59	80141505-TS-032	PADLOCK, 40mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
60	80141505-TS-093	PADLOCK, 50mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
61	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
62	80141505-TS-032	PAPER, COLORED, A4	pack	14	0	13	27	8,100.00	13	0	10	23	6,900.00	13	0	0	12	3,600.00	11	0	10	10	21	6,300.00	83	300.00	24,000.00
63	80141505-TS-094	PAPER, LAID	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
64	80141505-TS-031	PAPER, MANILA	pack	14	0	20	24	1,700.00	20	0	0	20	1,000.00	4	0	0	4	300.00	10	0	0	10	500.00	88	50.00	3,400.00	
65	80141505-TS-041	PACACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
66	80141505-TS-006	PHOTO PAPER, MATTIE	pack	34	1	40	78	7,800.00	13	0	10	23	2,302.00	20	0	30	50	5,300.00	10	0	10	20	1,000.00	168	104.00	17,472.00	
67	80141505-TS-085	PHOTO PAPER, SATIN	pack	23	0	30	83	5,812.00	3	0	0	3	212.00	10	0	20	30	2,130.00	0	0	0	0	0.00	86	104.00	8,844.00	
68	80141505-TS-038	PLASTIC ENVELOPE	piece	20	0	0	20	400.00	0	0	0	0	0.00	10	0	0	10	200.00	0	0	0	0	0.00	30	30.00	600.00	
69	80141505-TS-017	PLASTIC FASTENER	box	18	1	13	22	1,804.00	13	1	10	24	1,128.00	4	1	0	5	235.00	5	1	0	6	282.00	57	47.00	2,149.00	
70	80141505-TS-045	POVIDONE IODINE	bottle	1	0	0	1	450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	450.00	450.00	
71	80141505-TS-096	PROFESSIONAL WIRELESS HEADSET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
72	80141505-TS-024	PUSH PIN	pack	2	0	0	2	70.00	0	0	0	0	0.00	2	0	0	2	70.00	0	0	0	0	0.00	4	35.00	140.00	
73	80141505-TS-087	SCHOOL CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
74	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	1	0	0	1	185,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	185,000.00	185,000.00	
75	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	4	0	0	4	100,000.00	0	0	0	0	0.00	0	0	0	0	0.00	4	25,000.00	100,000.00	
76	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
77	80141505-TS-004	STICKER PAPER, MATTIE	pack	58	11	36	108	7,875.00	33	11	25	69	5,175.00	58	10	31	99	7,425.00	43	11	31	79	8,935.00	351	70.00	24,400.00	
78	80141505-TS-037	STORAGE BOX, FOR LEGAL SIZE	piece	8	0	0	8	3,500.00	7	0	0	7	2,800.00	7	0	0	7	2,800.00	7	0	0	7	2,800.00	28	400.00	11,200.00	
79	80141505-TS-098	TABLET COMPUTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
80	80141505-TS-010	UNIDENTIFIABLE POWER SUPPLY, TOWER TYPE, 650VA	unit	6	1	0	7	28,000.00	2	0	0	2	10,000.00	1	0	0	1	5,000.00	1	0	0	1	5,000.00	11	5,000.00	55,000.00	
81	80141505-TS-019	VELLUM BOARD PAPER	pack	72	0	0	72	3,900.00	42	0	0	42	2,310.00	72	0	0	72	3,900.00	42	0	0	42	2,310.00	228	52.00	11,840.00	
82	80141505-TS-099	VIDEO CONFERENCING CAMERA	unit	1	0	0	1	45,000.00	1	0	0	1	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	45,000.00	90,000.00	
83	80141505-TS-040	WATER DISPENSER	unit	3	0	1	4	40,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	15,000.00	40,000.00	
84	80141505-TS-106	WATER FILTER/PURIFIER FOR FAUCET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
85	80141505-TS-013	WHITEBOARD	piece	0	0	0	0	0.00	2	0	0	2	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	15,000.00	30,000.00	
86	80141505-TS-100	WIFI EXTENDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
87	80141505-TS-101	WIRELESS MICROPHONE	unit	0	0	0	0	0.00	2	0	0	2	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	15,000.00	30,000.00	
88	80141505-TS-102	WIRELESS PRESENTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	

PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)

A. TOTAL	P	2,479,895.00
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)	P	247,899.50
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)	P	-
D. GRAND TOTAL (A + B + C)	P	2,727,794.50
E. APPROVED BUDGET BY THE AGENCY HEAD (In Figures and Words)		

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES

Consistent with Section 4.4 of Circular Letter No. 2011-6 and 2011-6, all agencies and concerned units are enjoined to include in the APP-CSE all supplies, commodities or materials and equipment which are consumed and needed in their day-to-day operations. This shall be one of the bases for the PS-DBM in expanding the Electronic Catalogue to include other products commonly purchased by government entities.

A. TOTAL	P	5,996,904.00
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)	P	599,690.40
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)	P	-

D. GRAND TOTAL (A + B+ C)		
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		2,625,794.40

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:



RHONNA MARIE E. VERENA
Property/Supply Officer

Date Prepared: 29-Aug-25

Certified Funds Available / Certified Appropriate Funds Available:



AMALIA G. PEREZ
Accountant / Budget Officer

Approved by:



JOANE V. SERBANO
Head of Office/Agency